dp@purvashare.com
022-41343265

DEMAT ACCOUNT
DOCUMENT CHECKLIST

Foreign Individual (Foreign National)

Please arrange and submit the following documents to Purva Sharegistry to proceed with opening your Demat Account. **All copies must be self-attested / attested by competent authority. Originals must be produced for verification.**

⚠ KYC document copies must be attested by a Notary Public, Court, Magistrate, Judge, Local Banker, or Indian Embassy / Consulate General in your country of residence.

PART A — INDIVIDUAL KYC DOCUMENTS

✓	Sr.	Document / Requirement
☐	1.	KYC Application Form *CERSAI format for Individuals — duly filled and signed*
☐	2.	Account Opening Form *NSDL Form 9 (Individual)*
☐	3.	Passport *Valid; copy attested by Notary Public / Indian Embassy / Consulate General in country of residence — mandatory per NSDL §1.1.1.11*
☐	4.	Overseas Address Proof *Government-issued document showing name and current overseas address; or letter from Indian Embassy / Mission in India if the OVD does not contain an address*
☐	5.	Indian Address Proof (if applicable) *Utility bill / rental agreement / bank statement showing Indian address*
☐	6.	PAN Card *Copy to be provided within 60 days of account opening or before first remittance, whichever is earlier*
☐	7.	Recent Passport-size Photograph
☐	8.	Bank Account Proof *Overseas bank statement / cancelled cheque / bank letter showing account number, SWIFT/IBAN, bank name and branch*
☐	9.	Nominee Form (If applicable) *NSDL form 10 with POI*

PART B — FEMA, RBI & REGULATORY DOCUMENTS

✓	Sr.	Document / Requirement
☐	**1.**	FEMA Declaration *Signed declaration confirming the individual has complied and will continue to comply with FEMA Regulations — prescribed format*
☐	**2.**	Documents evidencing FEMA / RBI approvals (as applicable) *e.g., RBI general permission confirmation, or specific RBI approval letter for acquiring securities in India*
☐	**3.**	FATCA / CRS Individual Self-Certification Form *As per SEBI Circular dated February 20, 2024 — to be uploaded to KRA*
☐	**4.**	Executed Depository Participant Agreement *Signed copy of the DP Agreement with Purva Sharegistry*

Important Notes

- Passport is the mandatory primary proof of identity for foreign nationals. The copy must be attested by a Notary Public / Court / Magistrate / Judge / Local Banker / Indian Embassy or Consulate General in the country of residence.
- RBI approval is NOT required for opening a demat account (RBI clarification dated July 18, 2000). However, certain transactions (e.g., sale by negotiated deal, off-market transfers) may require specific RBI approval under FEMA.
- PAN is mandatory but can be submitted within 60 days of account opening or before remitting funds out of India, whichever is earlier.
- All transactions must comply with FEMA Regulations. FEMA approvals (general or specific) must be provided before any debit instruction is processed.
- Please notify Purva Sharegistry immediately of any change in your residential status, passport details, or FEMA approval status.
- For queries, write to dp@purvashare.com or call 022-41343265.