QUESTIONNARIES FORM

Forms to be filled in by the holder(s) /applicant (s) for issue of duplicate certificates in respect of securities for which original certificate is are lost

NAME OF COMPANY: ----------

1. Full name(s) of the holder(s). (Fill in the same order as per records Of the company)		Reg. Folio
2. Number and kind of securities held by the Registered Holder(s) for which duplicate certificate(s)is/are being sought.	No. of Securities (in figure)	Kind of Security
3. Distinctive number(s) of the securities In respect of which certificate(s) is/are lost.		
4. When did the holder(s) acquire the Securities in respect of which certificate(s) is/are lost?		
5. When were the certificate(s) lost or found to be missing?	(Quote the approx.date/period)	
6. Full statement of the circumstances regarding loss of the above Certificate(s).	(Quote the approx.date/period)	
7. Were any signed transfer form(s) Accompanying the lost certificate(s)? If so, give full particulars of the Transaction. Were these securities Sold/mortgaged.	*If your answer is YES,you must Furnish the company with a 'Prohibitory Order' from a competent Court of law to stop Transfer of the securities in the name(s) of any other person(s).	
8. Were the securities mortgaged, pledged Or otherwise disposed of either by the Holder/applicant or by any other Person? If so, give full particulars of the Transactions.		
9. Was a diligent search made for the missing certificate(s)?		
10. If the Board of Directors of the Company is prepared to issue duplicate Certificate(s),is/are the applicant(s) Prepared to fulfill the condition(s) viz.(a). Advertisement in Maharashtra Government Gazette, in one daily English newspaper, in one daily Vernacular Newspaper circulating at the place where the Registered office of the Company is situated?(b).execution of Indemnity with approved Surety?	If the duplicate procedure duly Completed is not received by us within 60 days, it will be presumed that the certificates have been traced at your end	For office use only Signature Checked by

*attach documents in support of your statement

Address:

_____ _____

_____ _____

_____ _____

Signature(s) of the holder(s)/Applicant(s)

Pin:

Tel. No._____ Email ID_____

Date: